

**VOLUME I:**  
**GENERAL GOVERNMENT**  
**AND QUASI-PUBLIC AGENCIES**

**BOARD OF ELECTIONS**

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## Agency Summary

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### BOARD OF ELECTIONS

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#### Agency Mission

To protect the integrity of the electoral process and to effectively and efficiently administer the provisions of United States and Rhode Island election laws.

#### Agency Description

The Board of Elections (Board) supervises all elections and state and local referenda. The Board supervises the maintenance, preparation, and delivery of voting equipment, election return forms, and other supplies used at polling places. It instructs and certifies all election officials assigned to polls and prepares and distributes poll worker guides and related materials. The Board also appoints, trains, and assigns bipartisan pairs of supervisors for the mail ballot program for institutionally confined persons. It certifies the results of all elections under its jurisdiction, including tabulating machine and mail ballot votes cast; conducts recounts; certifies results to the Secretary of State; issues certificates of election to candidates; and provides an official tabulation of returns. The Board oversees voter registration and public education activities and provides all registration materials used in the state. It also trains and supervises all individuals who serve as statewide voter registration agents. The Board conducts voter registration drives throughout the State and at each institution of higher education in Rhode Island. It oversees and coordinates the registration of voters at other state agencies and departments as part of the National Voter Registration Act. The Board carries out the mandates of the Rhode Island Campaign Contributions and Expenditures Reporting Act (the "Act"). The Board oversees and monitors the campaign finance activities of candidates, political action committees, and state vendors. The Board's responsibilities also include the development, printing and distribution of forms required for candidate, committee, and vendor reports. It is also responsible for the publication of manuals describing and explaining the requirements set forth in the statutes. It reviews and makes available for inspection all reports filed, prepares summaries and an annual report, and is authorized to investigate suspected violations of the Act. The Board also oversees and administers the public financing of campaigns program for each of the State's five general offices.

#### Statutory History

Chapter 825 of the Public Laws of 1901 created the State Returning Board. Chapter 1040 of the Public Laws of 1941 created the Board of Elections as a partisan board, replacing the State Returning Board. Chapter 312 of the Public Laws of 1979 amended the law to establish the Board of Elections as a non-partisan board. R.I. General Laws § 17-7 sets forth its duties and powers, § 17-25 sets out the mandates of the Rhode Island Campaign Contributions and Expenditure Reporting Act (public financing of campaigns) and § 17-27 provides for reporting requirements and monitoring of political contributions by state vendors.

# Budget

## Board Of Elections

	2019 Actuals	2020 Actuals	2021 Enacted Budget	2021 Revised Budget	2022 Recommended
<b>Expenditures by Program</b>					
Central Management	4,272,724	2,542,334	3,972,921	3,977,937	2,619,337
<b>Total Expenditures</b>	<b>4,272,724</b>	<b>2,542,334</b>	<b>3,972,921</b>	<b>3,977,937</b>	<b>2,619,337</b>
<b>Expenditures by Object</b>					
Salary And Benefits	1,578,358	1,503,284	2,129,284	2,134,300	1,461,731
Contract Professional Services	154,133	137,773	377,300	377,300	213,550
Operating Supplies And Expenses	783,177	792,511	1,458,337	1,458,337	916,056
Assistance And Grants	1,728,470	(565)	0	0	0
<b>Subtotal: Operating</b>	<b>4,244,137</b>	<b>2,433,003</b>	<b>3,964,921</b>	<b>3,969,937</b>	<b>2,591,337</b>
Capital Purchases And Equipment	28,587	109,330	8,000	8,000	28,000
<b>Subtotal: Other</b>	<b>28,587</b>	<b>109,330</b>	<b>8,000</b>	<b>8,000</b>	<b>28,000</b>
<b>Total Expenditures</b>	<b>4,272,724</b>	<b>2,542,334</b>	<b>3,972,921</b>	<b>3,977,937</b>	<b>2,619,337</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	4,272,724	2,536,695	3,972,921	3,977,937	2,619,337
Federal Funds	0	5,639	0	0	0
<b>Total Expenditures</b>	<b>4,272,724</b>	<b>2,542,334</b>	<b>3,972,921</b>	<b>3,977,937</b>	<b>2,619,337</b>
<b>FTE Authorization</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>	<b>13.0</b>

# Personnel

## Agency: Board Of Elections

### Central Management

		FY 2022	
		FTE	Cost
<b>Unclassified</b>			
ADMINISTRATIVE ASSISTANT	00312A	1.0	41,482
ADMINISTRATIVE ASSISTANT	00823A	1.0	59,282
ASSISTANT ADMINISTRATOR/FINANCIAL MANAGEMENT	00835A	1.0	98,896
CONFIDENTIAL SECRETARY	00817A	1.0	47,759
DEPUTY DIRECTOR	00832A	1.0	94,923
EXECUTIVE DIRECTOR	00844A	1.0	154,209
PLANNING AND PROGRAM DEVELOPMENT SPECIALIST	00320A	3.0	153,646
SENIOR ADMINISTRATIVE AIDE/TRAINING SPECIALIST	00319A	1.0	50,869
SENIOR RECEPTIONIST	00312A	1.0	43,817
SPECIAL PROJECTS COORDINATOR	00829A	1.0	79,073
ZFTE RECONCILIATION TO AUTHORIZATION	00000A	1.0	0
<b>Subtotal Unclassified</b>		<b>13.0</b>	<b>823,956</b>
<b>Subtotal</b>		<b>13.0</b>	<b>823,956</b>
Overtime (1.5)			7,651
Seasonal/Special Salaries/Wages			21,000
<b>Total Salaries</b>			<b>852,607</b>
<b>Benefits</b>			
FICA			64,177
Health Benefits			216,100
Payroll Accrual			4,935
Retiree Health			44,616
Retirement			245,921
<b>Subtotal</b>			<b>575,749</b>
<b>Total Salaries and Benefits</b>		<b>13.0</b>	<b>1,428,356</b>
<b>Cost Per FTE Position</b>			<b>109,874</b>
Statewide Benefit Assessment			33,375
<b>Payroll Costs</b>		<b>13.0</b>	<b>1,461,731</b>
<b>Purchased Services</b>			
Clerical and Temporary Services			3,000
Legal Services			150,000
Other Contracts			60,550
<b>Subtotal</b>			<b>213,550</b>
<b>Total Personnel</b>		<b>13.0</b>	<b>1,675,281</b>

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## Personnel

**Agency: Board Of Elections**

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### Central Management

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	FY 2022	
	FTE	Cost
<b>Distribution by Source of Funds</b>		
General Revenue	13.0	1,675,281
<b>Total All Funds</b>	<b>13.0</b>	<b>1,675,281</b>

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